



POSITION: Climate Justice Network Engagement Manager

JOB TYPE: Full time, Exempt

REPORTS TO: Climate Justice Program Director

LOCATION: New Orleans, Louisiana

POSITION SUMMARY

The Network Engagement Manager (NEM) will work closely with other staff within the Climate Justice Program to partner with community-based organizations (CBOs) to support program development and strategic building of partner organizations. Qualifications and experience preferred include non-profit management, grassroots and grass tops organizing, coalition and collaboration building, critical race theory, developing non-profit strategic and business plans, and management of grants to CBOs.

This position will spend time in a traditional office setting with an assigned desk and in the meeting locations of CBO partners. The NEM may work remotely as job duties allow and can expect to travel between eight to fifteen days per month within Louisiana's coastal parishes. Potential for travel includes limited travel outside of Louisiana, approximately two to seven days every three months. All work-related travel costs incurred as part of this job are reimbursable per the foundation's travel reimbursement policies.

KEY RESPONSIBILITIES

- Build the capacity of mission-critical community-based organizations in ways that are consistent with Climate Justice Program's goals and FFL's strategic plan.
- Support grant-making decisions to support mission-critical community-based organizations.
- Manage the expansion of FFL's TOGETHER Initiative via LEAD the Coast or other climate justice-based LEAD programs.
- Build partnerships with diverse and cross-sector individuals and organizations across Louisiana.
- Advise and provide technical assistance to grantees across the state.
- Represent the program and the foundation in meetings and committees as appropriate.
- Support the development and/or implementation of emerging work projects and initiatives in collaboration with other FFL program staff.

REQUIRED SKILLS

- Minimum of two years of issue-based advocacy experience including organizing and/or coalition building and nonprofit lobbying.
- Demonstrated understanding of the impacts of climate change and coastal land loss.
- Work experience with nonprofit and/or community-based organizations across coastal Louisiana.
- A developed racial equity lens and working with disenfranchised communities of color.
- Strong writing and editing skills.
- Developing and publishing documents for various audiences.
- Strong time management skills and an ability to meet demanding deadlines in a fast-paced environment.

OTHER DESIRED SKILLS

- Creating non-profit strategic and business plans.
- Developing and managing project budgets.

- Experience with fundraising, grant proposal writing and reporting to donors.

THE IDEAL CANDIDATES WILL POSSESS SEVERAL OF THE FOLLOWING CHARACTERISTICS

- **Entrepreneurial:** innovative and focused on finding new opportunities
- **Initiative:** driven to complete goals
- **Authentic Leadership:** an approach to leadership that emphasizes building the leader's legitimacy through honest relationships with followers who value their input and are built on an ethical foundation
- **Creative:** independent thinking in a collaborative environment
- **Flexible:** capability, willingness, and skill to engage in multiple roles simultaneously
- **Results and outcomes driven:** focused on creating demonstrable & replicable change
- **Tenacious:** perseverance through adversity
- **Courageous:** willingness to risk failure
- **Empathetic:** considerate of complex challenges and coordinate the needs of many voices across the community; sensitive to competing ideas and opportunities
- **Balance:** values community needs and simultaneous desire for measurable results
- **Community oriented:** works collaboratively to develop creative solutions to tough problems; believes communities in Louisiana have the ability to determine their own futures

SALARY AND BENEFITS

- Salary starts at \$55,000 and depends on experience.
- Generous benefits package includes: 100% employer-paid medical, dental, and vision premiums; up to \$50,000 employer-paid life insurance; and a 403(b) employer match.
- Generous PTO package includes: Vacation (120 hours/year) and Sick Leave (5 days/year).

HOW TO APPLY

Interested candidates should submit a cover letter as outlined below and a recent resumé to admin@foundationforlouisiana.org by **Friday, May 24th, 2019**. No phone calls please.

COVER LETTER

The cover letter is your opportunity to demonstrate your qualifications for this position based on your experience and how your own values align with those of Foundation for Louisiana. In no more than two pages, we'd like to know both who you are and what type of work you have done.

- Introduce yourself and why you're qualified for this position and to do this work.
- Outline your values in terms of community work and advocacy/organizing.
- Summarize your professional [both paid and unpaid] background and skills, including any experience conducting presentations, creating information packages, working with multiple stakeholders and organizing events.
- Describe your relevant past or current work with community-based organizations, particularly those in coastal Louisiana.

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